

Date: 31 August 2021  
Our reference: N/21/3337

Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information that you have requested. A response to each part of your request is below.

In the request you asked:

1. Currently how many Adults and Children's CHC Assessments are outstanding within the CCG  
There are 70 outstanding Adults and Children's CHC assessments within NHS Nottingham and Nottinghamshire CCG.
2. How are the CHC assessments broken down  
The CHC assessments are broken down into children's CHC assessments and adults CHC assessments.
3. What staffing groups complete the assessments ( for example, Qualified Nurses, Occupational Therapists, Physiotherapist, Qualified Social workers)  
Nurses complete CHC for adult assessments – either a Registered General Nurse (RGN), or a Mental Health Nurse (RMN) or Learning Disability (RNLD) Nurse depending on the medical condition of the person requiring assessment. Children's Nurses undertake assessments for Children's Continuing Care.
4. Who is the budget holder for this project and what are their contact details?  
Sally Dore, Head of Quality & Personalised Care  
All CCG staff can be contacted via the 'Contact Us' page on our website - <https://nottsccg.nhs.uk/contact-us/general-enquiries/>

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Clinical Commissioning Group have an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via [lucy.branson@nhs.net](mailto:lucy.branson@nhs.net) or by writing to NHS Nottingham and Nottinghamshire CCG, Sir John Robinson House, Sir John Robinson Way, Arnold, Nottingham, NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether the organisation has complied with its obligations under the Act, and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire Clinical Commissioning Group. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to: FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
Telephone 0303 123 1113 or report a concern: <https://ico.org.uk/concerns/>

Yours sincerely

Freedom of Information Officer on behalf of *NHS Nottingham and Nottinghamshire Clinical Commissioning Group*.

[notts.foi@nhs.net](mailto:notts.foi@nhs.net)

*All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Clinical Commissioning Group. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via [notts.foi@nhs.net](mailto:notts.foi@nhs.net). All requests for re-use will be responded to within 20 working days of receipt.*